Spartan Research Administrators Network (RAN)

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Planning Committee

Initiator:
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Committee:
Barb Miller, College of Arts and Letters
Adriana Feldpausch, Nursing
Sue Sipkovsky, Teacher Education
Jenny Lafferty, Sponsored Programs Administration
SPA/OSP/CGA staff member: “It is my privilege to support the faculty in doing their research.”

We can support the faculty better together.
Preview

1. Metrics
2. Proposal deadline change
3. Brief preview of other topics
**We’re listening!**

We appreciate the feedback!

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Proposal Survey Report

Responses When Option ‘Yes’ (Worked with OSP (CGA))

Q1 – I was helped in a timely manner
Q2 – I was provided with useful/accurate information
Q3 – I was treated courteously
Q4 – I was satisfied with the interaction

Response Rate 24%
Questions on Negotiations

Q1 – I was kept informed during the award/contract negotiation process
Q2 – I was treated courteously by staff involved in these negotiations
Q3 – I am satisfied with the negotiation and agreement execution

Note - Responses marked N/A have been removed from this report in order to improve readability.

Award Survey Report – Account Setup

Total distinct responses – 168 : Total survey emails sent – 1,423 : Response Rate – 12%

Q4 – The subsequent account setup and availability of funds was handled expeditiously
Q5 – I was treated courteously by staff involved in the account setup
Q6 – I am satisfied with the account setup

Note - Responses marked N/A have been removed from this report in order to improve readability.

Frequently Asked Questions and Metrics

FAQ and Metrics Handout

Planning for Metrics on Website (accessed with NetID)
Proposal Deadline Policy Change

Background on process:

- Considered:
  - Problems and inequities in proposal review
  - Sponsor advice
  - What our peer institutions are doing
- Reviewed with:
  - Council of Research Deans (CORD)
  - Faculty groups
  - Research Administrators
  - CORD supported change
  - Policy drafted, then reviewed by several impacted
Why the Deadline Is Important

Risks*
- Exceed system/staffing capacity
- System problems
- Computer problems
- File issues
- Decrease time/increase mistakes
- Increase staff turnover

*Especially vulnerable during staffing transitions.
Key Points Proposal Deadline Policy: 10-6-3-1*

Effective for Proposal Due Dates on or after 12/1/2014

Ten business days:
Notification of proposal (including solicitation number when applicable) should be sent to OSP.

Six business days:
Final budget should be provided to OSP for review.

Three business days:
Final proposal and eTransmittal should be provided to OSP for submission. If not, the proposal is considered to be a “late” proposal.

One business day:
“Late” proposal becomes an “at-risk” proposal/needs Associate Research Dean Approval before OSP review and submission of proposal.

One business day:
OSP has committed to submit most “on-time” proposals one day before the deadline.

To view the published policy:
https://cga.msu.edu/PL/Portal/DocumentViewer.aspx?cga=aQBkAD0AMwAwADEA
Big Things Happening!

Changes:

- Changes noted so far:
  - Point of service feedback
  - Proposal deadline policy
  - Katie Cook, (now) Director, Office of Sponsored Programs
  - Conflict of Interest policy (COI Office)
  - Increasing transparency (Activity Log)
  - Federal costing, administrative, and audit requirements, Uniform Guidance (Dan Evon, COGR Costing Committee).
Teamwork: When the best and the brightest come together, the possibilities are endless.