

# *Office of Sponsored Programs*

## Updates

### RAN Meeting 11/6/2014

**Presented by Katie Cook**

Office of Sponsored Programs (OSP)  
(Preaward Administration)

Katie Cook  
Office of Sponsored Programs  
Director

Vacant  
Assistant Director

Vicki Spencer  
Assistant Director

Proposals

Awards & Agreements

Maria Skinner  
Manager

Craig O'Neill  
Manager

Gladys Raymond  
Manager

Diane Cox  
Manager

PG 1\*

PG 2

C 1

C 2

Amanda  
Blank  
Proposal  
Administrator

Mike Litteral  
Senior  
Proposal  
Administrator

Pat Hampton  
Proposal  
Administrator

Denise  
Lator  
Proposal  
Administrator

Aimee Wilson  
Agreement  
Administrator

David Tuthill  
Agreement  
Administrator

Kaife  
Winkler  
Agreement  
Administrator

Vacant  
Agreement  
Administrator

Julia  
Miszkievicz  
Agreement  
Administrator

Down  
McCain  
Proposal  
Specialist

Tracie  
Westrate  
Proposal  
Specialist

Jennifer  
Sergeant  
Proposal  
Specialist

Courtney  
Winans  
Proposal  
Specialist

Sarah  
Furnish  
Proposal  
Specialist

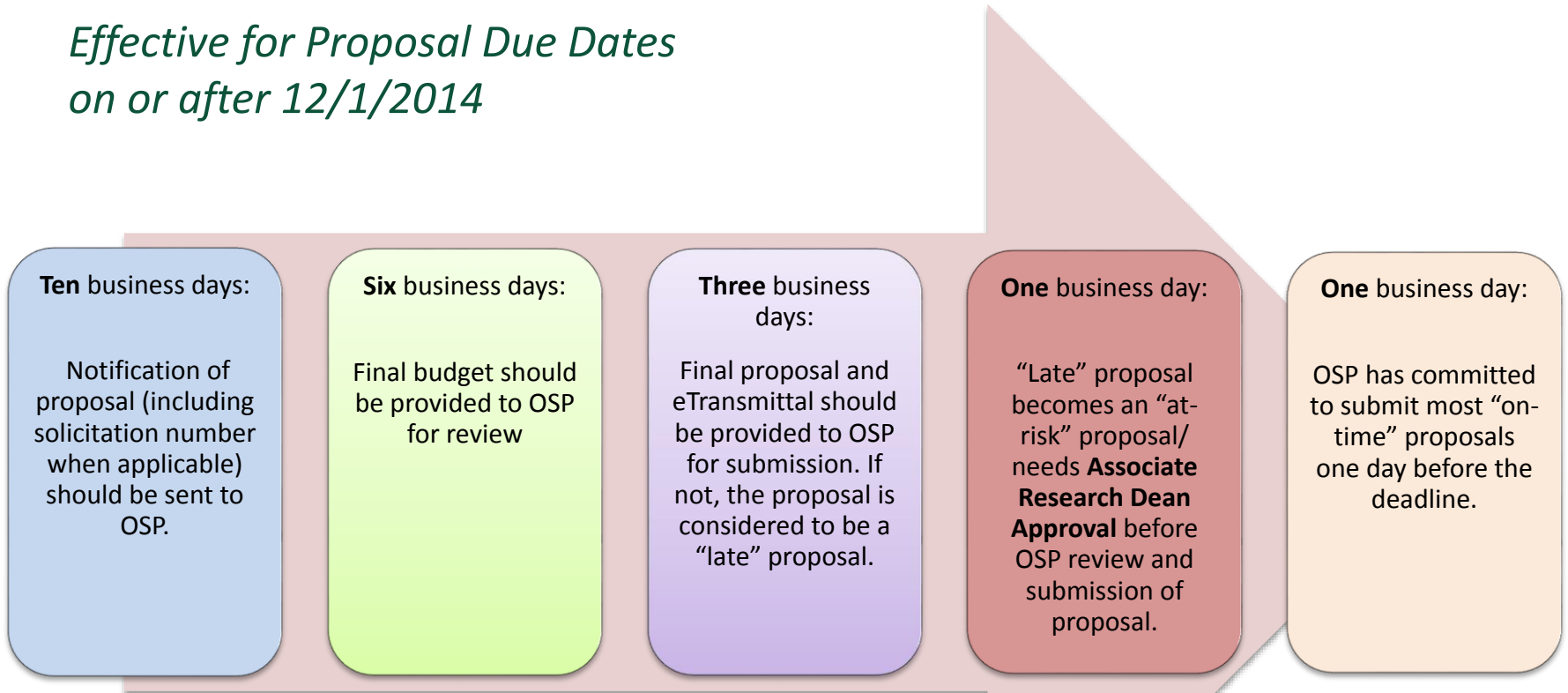
Stephanie  
Bagaloff  
Award  
Specialist

James  
Bliss  
Award  
Specialist

Nanne  
Olts  
Award  
Specialist

# Key Points Proposal Deadline Policy: 10-6-3-1\*

*Effective for Proposal Due Dates  
on or after 12/1/2014*



**Ten business days:**

Notification of proposal (including solicitation number when applicable) should be sent to OSP.

**Six business days:**

Final budget should be provided to OSP for review

**Three business days:**

Final proposal and eTransmittal should be provided to OSP for submission. If not, the proposal is considered to be a "late" proposal.

**One business day:**

"Late" proposal becomes an "at-risk" proposal/ needs **Associate Research Dean Approval** before OSP review and submission of proposal.

**One business day:**

OSP has committed to submit most "on-time" proposals one day before the deadline.

To view the published policy:

<https://cqa.msu.edu/PL/Portal/DocumentViewer.aspx?cqa=aQBkADOAMwAwADEA>

# Activity Log

## What is the Activity Log?

The activity log is a new system that tracks pre-award activities associated with proposals and awards. This system is tentatively scheduled to be available for campus viewing as of 12/1/2014. Activity Log was created to track metrics, provide transparency, and is an organization tool for OSP.

## Where is the Activity Log located?

[www.osp.msu.edu](http://www.osp.msu.edu)

MICHIGAN STATE UNIVERSITY | Sponsored Programs Administration  
Office of Sponsored Programs  
Contract and Grant Administration

SITEMAP | STAFF DIRECTORY | MAP

Search OSP/CGA

WELCOME KATHERINE | SIGN OUT

Home | Preaward | Postaward | Forms | Industry | Portal

- ▶ Quick Links
- ▼ Activity Log
- ▶ Accounting
- ▶ Contract Log
- ▶ Conflict of Interest
- ▶ Documents & Files
- ▶ Effort Reporting

## Activity Log

**Proposal Search**

App Number: <input type="text"/>	Account Number: <input type="text"/>	Unit or College Contact <input type="text"/>	PI Name: <input type="text"/>
Direct Sponsor: <input type="text"/>	Prime Sponsor: <input type="text"/>	User Filter (Select One) ▼	Open <input checked="" type="checkbox"/> Open?
OSP Team (Select One) ▼	Target Date 10/16/2014	Unit (OrgCode) <input type="text"/>	

# Activity Log

<b>137597</b> Evaluation of Institutional Safety Culture, Workplace Violence and Worker Outcomes in Nursing Homes	
<b>PIs:</b> Schiamborg, Lawrence ; Pickering, Carolyn	<b>RFA / Solicitation</b> NIH
<b>Direct Sponsor</b> NATL INST OF HEALTH - NIH/PH	<b>Unit or College Contact</b> Miller, Tara ; Miller, Tara ; Miller, Tara ; Mundt, Mary
<b>Target Date</b> 10/16/2014	<b>Submitted Date</b> 10/9/2014
<b># of logged activities:</b> 3	<b># of open activities:</b> 0
<b>Deadline Date:</b>	<b>Last Updated Activity:</b> Proposal Review (by McCain, Dawn on 10/9/2014)

<b>139373</b> Tandem Mass Spectrometry to Identify Novel Lipid Targets of Obesity and Colin Polyp Risk	
<b>PIs:</b> Fenton, Jenifer ; Jones III, Arthur	<b>RFA / Solicitation</b> PAR-13-146
<b>Direct Sponsor</b> NATL INST OF HEALTH - NIH/PH	<b>Unit or College Contact</b> Williams, Emily ; Gallagher, Brooke ; Derksen, Frederik
<b>Target Date</b> 10/16/2014	<b>Submitted Date</b>
<b># of logged activities:</b> 3	<b># of open activities:</b> 0
<b>Deadline Date:</b> 10/16/2014	<b>Last Updated Activity:</b> Pending Acceptance (by Winans, Courtney on 10/1/2014)

<b>139574</b>	
<b>PIs:</b> Ebert-May, Diane	<b>RFA / Solicitation</b>
<b>Direct Sponsor</b> National Science Foundatio	<b>Unit or College Contact</b> Brown, Judy ; Barner, Tracey ; Barner, Tracey ; Dewitt, David
<b>Target Date</b> 10/16/2014	<b>Submitted Date</b>
<b># of logged activities:</b> 4	<b># of open activities:</b> 1
<b>Deadline Date:</b> 9/16/2014	<b>Last Updated Activity:</b> Budget Revision (by Lator, Denise on 10/13/2014)

<b>139638</b> Dynamic Regulation of Insulin Receptor and Signaling in Drosophila Behavior and Memory	
<b>PIs:</b> Arnosti, David ; Payankulam, Sandhya	<b>RFA / Solicitation</b>
<b>Direct Sponsor</b> NATL INST OF HEALTH - NIH/PH	<b>Unit or College Contact</b> Soules, Elizabeth ; Ungren, Patricia ; Ungren, Patricia ; Dewitt, David
<b>Target Date</b> 10/16/2014	<b>Submitted Date</b>
<b># of logged activities:</b> 2	<b># of open activities:</b> 1
<b>Deadline Date:</b> 10/16/2014	<b>Last Updated Activity:</b> Budget Review (by Lator, Denise on 10/13/2014)

<b>139685</b> Collaborative Research: Enabling Teachers to Integrate the Three Dimensions of the Next Generation Science Standards (NGSS) into Earth and Climate Science Instruction	
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## Search Functionality

# Activity Log

## Proposal Detail View

### Activity Summary

#### Activity Contacts

Principal Investigator: ( Choose a PI » )	Direct Sponsor: ( Choose a Sponsor » )	Primary Sponsor: ( Choose a Sponsor » )	Preaward Unit: ( Choose Unit » )	Unit Contact: ( Choose Unit Contact » )
<ul style="list-style-type: none"> <li>Yansa, Catherine</li> </ul>	<ul style="list-style-type: none"> <li>NATIONAL SCIENCE FOUNDATION (N0013U)</li> </ul>		<ul style="list-style-type: none"> <li>GEOGRAPHY (10038366)</li> </ul>	<ul style="list-style-type: none"> <li>Mihalus, Tamsyn</li> <li>Mihalus, Tamsyn</li> <li>Mihalus, Tamsyn</li> <li>Arbogast, Alan</li> </ul>

#### Proposal - Activity Summary

Title	Collaborative Research: Providing a Unique Tree-Ring Radiocarbon Series and Paleoenvi		
Entry Date	10/1/2014	Entry Person	Blank, Amanda
App Number (Click to see original eTransmittal)	139729	<a href="#">Load</a>	
Proposal Team *	Proposal Team 1		
Assigned By			
Assigned To	Blank, Amanda		
RFA / Solicitation	NSF 13-576		
Proposal Notification:	10/1/2014	Target Date:	10/13/2014
Proposal Deadline:	10/15/2014 5:00:00 P	Proposal Submitted:	
Final Proposal Received:	10/9/2014 8:45:00 PM		
<input type="checkbox"/> PI or Unit Submitted? <input type="checkbox"/> Award Without Discussion? <input type="checkbox"/> Proposal Submitted Before College Approval			
<a href="#">Save</a> <a href="#">Delete</a>			

#### Proposal Events

Edit	Delete	Activity Type	Event Start Date	Event Close Date	Stage	Modified By	Date Modified	Recipient
<a href="#">Edit Event</a>	<a href="#">Delete</a>	Solicitation Review	10/1/2014	10/1/2014	Proposal	Blank, Amanda	10/1/2014	
<a href="#">Edit Event</a>	<a href="#">Delete</a>	Budget Review	10/2/2014	10/2/2014	Proposal	Blank, Amanda	10/2/2014	
<a href="#">Edit Event</a>	<a href="#">Delete</a>	Proposal Review	10/10/2014		Proposal	Blank, Amanda	10/10/2014	Sponsor;
<a href="#">Add New Event</a>								

#### Proposal Notes

Delete Note	Note	Created By	Created On
There are no related notes.			

# Activity Log

## Award Detail View

### Award - Activity Summary

Contract / Award Number:	14-7488-1077-CA		
Account Number:			
Award Type:	Cooperative Agreement ▼		
<b>Award Receipt:</b>	9/30/2014	<b>Project StartDate:</b>	1/1/2015
<b>Award Due Date:</b>	9/30/2014	<b>Sent to CGA:</b>	10/3/2014
Award Team	Contract Team 2 ▼		
Assigned By	▼		
Assigned To	Cox, Diane ▼		
<a href="#">Save</a>			

### Award Events

Edit Event	Delete	Activity Type	Event Start Date	Event Close Date	Stage	Modified By	Date Modified	Recipient
<a href="#">Edit Event</a>	<a href="#">Delete</a>	Award Review/Negotiation	9/30/2014	10/2/2014	New Award	Cox, Diane	10/3/2014	Sponsor;
<a href="#">Edit Event</a>	<a href="#">Delete</a>	Animal Use	9/30/2014	10/2/2014	New Award	Cox, Diane	10/3/2014	IACUC;
<a href="#">Edit Event</a>	<a href="#">Delete</a>	Account Review/Set up	10/2/2014	10/3/2014	New Award	Cox, Diane	10/3/2014	
<a href="#">Add New Event</a>								

### Award Notes

Delete Note	Note	Created By	Created On
There are no related notes.			
<a href="#">Add Note</a>			

### Award File Attachments

Download File	Delete File	FileName	Uploaded By	Uploaded On
There are no related files. <a href="#">Add File</a>				